



St. Cuthbert's Catholic Community College for Business & Enterprise

Berrys Lane, Sutton, St. Helens, Merseyside, WA9 3HE

Telephone: (01744) 678123 Fax: (01744) 678127

Email: stcuthbert@sthelens.org.uk Website: www.stcuthberts.com



Acting Principal: **Ms P Lally** B. Ed. Hons

Acting Vice Principal: **Mrs C Twist** B. Ed

Tuesday 24th March, 2015

Dear Parent/Guardian,

To commemorate the end of your child's career at St. Cuthbert's, a Leavers' Prom has been organised. The event will take place on Friday 19th June, at Haydock Park Racecourse from 7-11.30pm and will include a sit-down meal, followed by a disco. The cost of the evening will be £30.

If you wish your child to attend, please complete the reply slip and return it with the £30 payment by Thursday, 2nd April. All slips and monies must be handed in to the Main Office in an envelope with your child's Name & Tutor Group written on the front. Cheques should be made payable to St. Cuthbert's College. On the reply slip, pupils must indicate any special dietary requirements and note down an emergency contact number. Pupils are responsible for their own transport to and from the Prom venue.

We will continue to monitor the behaviour and attendance of all pupils in the weeks leading up to the Prom. Your child's invitation is subject to:

- **their continued acceptance of the College Code of Conduct,**
- **completion of all coursework and controlled assessments**
- **maintaining a good record of punctuality/attendance and**
- **attendance at all of their exams**

Any pupils who fail to meet the required standards will have their invitation withdrawn. We hope you will support us in this matter to ensure each pupil achieves their full potential.

Should you have any further questions, please do not hesitate to contact me at school.

Yours sincerely,

Miss A Smith
Event Organiser





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St. Cuthbert's College Leavers' Prom 2015 Haydock Park Racecourse Friday 19th June, 7- 11.30pm

I wish my son/daughter to attend the above evening.

Students Name:..... Form:.....

Parent/Guardian Signature:..... Date:

I enclose £30 payment by cash/cheque

(Please delete as applicable)

Travel plans – My child has made the following arrangements:

	Hired vehicle/Lift from parent
Travelling to Haydock	
Travelling back to St. Helens	

Please ensure your child comes to Prom with the phone number of the company or person picking them up

Contact details: In the event we need to contact pupils regarding the event, please include your address and phone number:

Dietary Requirements – Please note any special dietary requirements/allergies below:

